

Acteon X-Mind Trium Training Acknowledgement Form

This is to certify that _____ has received end user training on the proper usage of the X-Mind Trium and relevant software programs.

In accordance with the X-Mind Trium Operator Manual, all operators of this device have been trained or a designated employee will carry out further training with new or current employees that were unavailable during this training.

Customer Name _____ Serial # _____

Phone number: _____ Date: _____

Address: _____

Section 1	Basic Training (Operation and Software)	Completed
1	Start up and shutdown. Safety switches/exposure button	
1.1	Opening Software – Adding a patient (If Twain, cover workflow)	
1.2	Patient Search/Patient list/Editing patient information	
1.3	Pano acquisition flow chart (choosing patient description)	
1.4	Choosing Parameters for various exams (Standard, Orthogonal, Frontal, Bitewing)	

Section 2	PANORAMIC - Patient Entry, Positioning, Laser alignment	Completed
2	Resetting machine and kinematic overview (all buttons on keypad)	
2.1	Key pad controls – raise/lower column before patient entry	
2.2	Physical patient position including feet and hand rests. Cross-arm variations.	
2.3	Chin placement, bite stick placement (using sheath), tightness of temporal guides	
2.4	Laser alignment – Sagittal, Frankfurt, Canine (Use quick guides)	
2.5	Swallow air, Tongue flat to roof of mouth, half step toward machine (forward), close eyes, remain as still as possible	



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2.6	Arming machine for exposure	
2.7	Exposure button protocol (Holding yellow button timing)	
2.8	Exiting the machine after exposure	
2.9	Saving image, applying/adjusting filters (brightness, contrast, etc)	

Section 3	Ceph Training (If Applicable)	Completed
3	Resetting machine and kinematic overview (all buttons on keypad)	
3.1	Key pad controls – raise/lower column before patient entry	
3.2	Physical patient position including feet and head. “X” on floor	
3.3	Adjusting ear guides for Lateral, Ant-Pos, and Pos-Ant images	
3.4	Ear caps and Ear guides, Nasion adjustments	
3.5	Stare at “something” on the wall (picture etc)	
3.6	Arming machine/Exposure button protocol	
3.7	Exiting the machine after exposure	
3.8	Saving image, applying/adjusting filters, Mirror image left or right for doctor preference	

Section 4	CBCT Training (If Applicable)	
4	Resetting machine and kinematic overview (all buttons on keypad)	
4.1	Key pad controls – raise/lower column, chin rest before patient entry	
4.2	Physical patient position including feet and hand rests	
4.3	Chin placement, bite stick placement (using sheath), tightness of temporal guides	
4.4	Arming machine for exposure	
4.5	Exposure button protocol (Holding yellow button timing)	
4.6	Exiting the machine after exposure	
4.7	Opening CBCT Volumes	
4.8	Exporting CBCT Volume and Viewer	
4.9	Laser alignment and positioning for 4x4	
4.10	Laser alignment and positioning for 6x6	
4.11	Laser alignment and positioning for 8x8	
4.12	Laser alignment and positioning for 11x8	



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Training Attendees

Notes

Acteon Trainer

Date



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